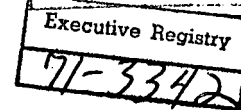


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EXECUTIVE OFFICE OF THE PRESIDENT
OFFICE OF MANAGEMENT AND BUDGET
WASHINGTON, D.C. 20503



JUN 14 1971

TO THE HEADS OF EXECUTIVE DEPARTMENTS AND ESTABLISHMENTS

Subject: Proposed revision of the Standardized Government Travel Regulations

Office of Management and Budget Circular No. A-7, the Standardized Government Travel Regulations, was last amended by Transmittal Memorandum No. 9, November 10, 1969, relating to the increase in per diem rates which was authorized by law on that day. Since that time, several amendments to those regulations have been suggested and circulated to the departments and agencies for comment. A complete revision of the Circular incorporating those suggested amendments, amendments previously made by Transmittal Memorandum, and certain organizational changes has now been completed.

The attached draft consists of Circular No. A-7, comments on the proposed changes and the proposed regulations themselves. In developing this draft we have considered agency comments on the individual draft amendments which were previously circulated. However, any further comments your agency may have on those matters as well as your comments on the general reorganization and other changes which have been made would be appreciated.

If you have any comments, we request that they be transmitted so as to reach the Office of Management and Budget no later than July 12, 1971.

Dwight A. Ink
Dwight A. Ink
Assistant Director

Attachments

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